

Individual assessment card

Vocational technical education - Logistic Technician

Levels and progression

The gained skills and qualifications are assessed over three levels: level one, two and three. These levels correspond to the levels used for other qualifications within the national qualifications framework.

Key Skills Level 1 - the student acquired basic skills and can take responsibility for some basic decisions. The student isn't able to work in on his/her own and requires constant substantive supervision. He/she has the communicative abilities at a basic level.

Key Skills Level 2 - the student is capable of responding to the demands of more complex activities. He/she demonstrates more explicit reasoning ability and personal responsibility in making decisions about how tasks are organized. He/she requires substantive supervision while exercising some more complex tasks.

Key Skills Level 3 - the student has substantial autonomy and responsibility for managing activities. He/she has ability to develop a strategy for using key skills over an extended period of time, monitor and critically reflect on progress and adapt strategy, as necessary, to achieve the quality of outcomes required. He/she apply his/her key skills in communication, working with others and problem solving, in an integrated way, in order to improve his/her learning and performance in managing professionally challenging work.

Score

2 pt. –Key Skills Level 3

1 pt. – Key Skills Level 2

0 pt. – Key Skills Level 1

Qualification : SPL.04.	Units of Learning	Outcome Learning	Outcome Knowledge	Skills/Attitude	Points 0-1-2
	Work planning and work organization	Organization of the workplace according to the applicable requirements of the work ergonomics, health and safety procedures, the fire and environment protection.	The student learns the rules applying to the health and safety procedures, the fire and environment protection rules. The student learns the rules applying to the working place organizing, according to the health and safety procedures, the fire and environment protection rules.	He/she recognizes the threats to life and health.	
				He/she recognizes harmful agents in the workplace	
				He/she organizes the working place according to the health and safety procedures	
				He/she gives the first aid to those injured during the accidents at work, if needed.	
	Efficient planning and management of the given tasks	Work planning. Organizing the workplace.	The learner gets information concerning the logistic industry. The student learns how to plan and implement the given tasks within the specific time period and also how to monitor the execution of the given tasks and the ways of their modifying. The student develops emotional intelligence.	He /she respects the principles of the courteousness and ethics and applies the public communication rules at workplace.	
				The student plans and implements the given tasks within the specific time period. He/she monitors the execution of the given tasks and the ways of modifying of the previously planned tasks. He/she conduct s his/her self-assessment of the completed job.	
				He/she applies the stress management techniques, assertiveness principles in the interpersonal communication, social expressions and greetings in the written and oral communication as well as is creative and open to changes.	
	Devising of the goods flow	Transportation process.	The student learns about the transportation processes.	He/she plans and then executes the transport service and customises the mean of transport to the customer's needs.	

			The learners familiarises himself/herself with the planning of the transport services.	He/she calculates the time limit for service execution as well as the travel distance.	
			Cargo securing - the student learns how to secure the load during transport.	He/she fills in the document relating to the delivery of the goods.	
			The student learns the cost of the transportation process.	He/she prepares the goods and the required documentation for the customs clearance.	
				He/she chooses the accessories to secure the cargo sufficiently and assesses the correctness of the cargo securing.	
				He/she calculates the total and unit costs of the freight, such as: the cost of transport services, prepares the quotation of the transport cost.	
				He/she uses the computer software while calculating the cost of the transport service.	
	Transport documentation	Freight documents.	The student learns how to choose the proper freight documents in accordance with the chosen technology of the various modes of national and international transport.	He/she chooses the proper freight documents.	
				He/she assesses the correctness and the completeness of the applied freight documents.	
			The student learns how to draw up the documents concerning the damages and deficiencies.	He/she draws up the documents concerning the damages and deficiencies.	
				He/she completes documentation concerning the transport services.	
				He/she receives goods.	

	Warehouse stock	The warehouse handling.	The student learns how to receive goods, carry out the quality and quantity inspection and choose the location of the received goods in a warehouse. The student gets acquainted with conditions of forwarding orders.	He/she carries out the quality and quantity inspection and chooses the location of the received goods in a warehouse.	
				He/she uses the measuring devices while accepting and releasing goods.	
				He/she chooses the proper packaging regarding different types of goods and various types of transport.	
				He/she secures the load in accordance with the law concerning the forwarding orders.	
	Additional skills and qualifications				